



Ministry of Water and Sanitation

Blantyre Water Board

Blantyre City Council

## SPECIFIC PROCUREMENT NOTICE

**Country** : **Malawi**  
**Name of Project** : **Malawi Water and Sanitation Project - 1**  
**Contract Title** : **Supply and Delivery of Office Furniture**  
**Grant No.** : **IDA E159-MW**  
**RFB Reference No.** : **MW-BWB-350927-GO-RFB**  
**Issued on** : **14<sup>th</sup> June 2023**

1. The *Malawi Government* has received financing from the World Bank toward the cost of the Malawi Water and Sanitation Project – 1 (MWSP-1), and intends to apply part of the proceeds toward payments under the contract for **Supply and Delivery of Office Furniture**. “For this contract, the Borrower shall process the payments using the Direct Payment disbursement method, as defined in the World Bank’s Disbursement Guidelines for Investment Project Financing, except for those payments, which the contract provides to be made through letter of credit.”
2. Blantyre Water Board now invites sealed Bids from eligible Bidders for the following goods.

### Lot 1: Supply and Delivery of Office Desks and Office Chairs

1	Mahogany Executive Office Desk with drawers	3	30-60 Days
2	Modular Executive office Desk with drawers	20	30-60 Days
3	Four-way cluster office Desk with drawers	7	30-60 Days
4	Standard Office Desk	10	30-60 Days
5	Straight Office Desk	10	30-60 Days
6	L- Shaped office desk	5	30-60 Days
7	Black genuine leather Executive Swivel Office chair	6	30-60 Days
8	Pu Leather Swivel Office chair	42	30-60 Days

9	Executive Office Swivel Chairs	10	30-60 Days
10	Secretarial office chairs	4	30-60 Days
11	Office Visitors Chair	40	30-60 Days
12	3 Seater Steel Visitors chair	10	30-60 Days
13	Executive Visitors chair	26	30-60 Days
14	Fabric visitors chair	25	30-60 Days
15	Medium Back visitors chair	15	30-60 Days

**Lot 2: Supply and Delivery of Filing Cabinets, Electric Fans and Water Dispensers**

<b>Item No</b>	<b>Description</b>	<b>Quantity</b>	<b>Delivery Period</b>
1	Mahogany 4 doors Filing Cabinets	3	30-60 Days
2	Mahogany 2 doors Filing Cabinets	10	30-60 Days
3	Melamine Filling Cabinets	5	30-60 Days
4	Heavy Duty Steel Filing Cabinet	3	30-60 Days
5	Lockable steel filling cabinets	5	30-60 Days
6	Mahogany Coffee Table	2	30-60 Days
7	Credenza	35	30-60 Days
8	Heavy duty pedestal Electric fan	11	30-60 Days
9	Water dispensers	8	30-60 Days

3. Bidding will be conducted through **National competitive procurement** using a Request for Bids (RFB) as specified in the World Bank’s “Procurement Regulations for IPF Borrowers” November 2020 (“Procurement Regulations”), and is open to all eligible Bidders as defined in the Procurement Regulations.
4. Interested eligible Bidders may obtain further information from *the Chairperson, Internal Procurement and Disposal of Assets Committee Blantyre Water Board, P.O.Box 30369, Chichiri, Blantyre 3, Malawi, Email: [piu@bwb.mw](mailto:piu@bwb.mw)* and inspect the bidding document during office hours [0730 to 1630 hours] at the address given below:
5. The bidding document in English may be purchased by interested Bidders upon the submission of a written application to the address below and upon payment of a nonrefundable fee of **MK10,000.00**. The method of payment will be Direct deposit into Procuring Entity account. The document will be sent by **airmail/email/local couriers**.

6. Bids must be delivered to the address below on or before **13<sup>th</sup> July 2023 at 09.00 Hours CAT**. Electronic Bidding **will not** be permitted. Late Bids will be rejected. Bids will be publicly opened in the presence of the Bidders' designated representatives and anyone who chooses to attend at the address below on **13<sup>th</sup> July, 2023 at 09.00 Hours CAT**
7. All Bids must be accompanied by a Bid-Securing Declaration.
8. Attention is drawn to the Procurement Regulations requiring the Borrower to disclose information on the successful bidder's beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the bidding document.

9. The address(es) referred to above is (are):

(i) Address for Clarifications and Inspection of Bidding Documents:

The Procurement and Disposal Unit  
Blantyre Water Board  
Off Makata Road  
P.O. Box 30369  
Chichiri  
Blantyre  
MALAWI.  
Tel: +265 1 895 000  
E-mail: piu@bwb.mw

(ii) Address for Bid Submission and Opening:

The Internal Procurement and Disposal Committee Chairperson  
Blantyre Water Board  
Off-Makata Road  
P.O. Box 30369  
Chichiri  
Blantyre  
**MALAWI.**

(iii) Account Number for direct cash deposits for purchasing bid documents is:

Blantyre Water Board Project Account  
FDH Bank  
Blantyre Branch  
Account Number: 1040000136471  
Swift Code: FDHFMWMW